

Allowable Spending List – revised 3/07

Allowable Purchases on the PCard
(Based on MCC code – very generalized)

Contracted Services

Agricultural Cooperative
Air Conditioning & Heating Contractors
Carpentry Contractors
Concrete Work Contractors
Electrical Contractors
General Contractors
Horticultural & Landscaping Services
Plumbing Contractors
Roofing & Siding Contractors
Sheet Metal Work Contractors
Special Trade Contractors
Veterinary Services

Publishing Services

Miscellaneous Printing & Publishing Plate
Making & Related Services
Typesetting

Cleaning Preparations

Polishing & Sanitation Preparations
Specialty Cleaning

Airlines, Car Rental & Hotel

****Items listed below are only open to those
with approved delegation for travel****

Airlines & Air Carriers
Automobile Rental Agency
Car Rental Agency
Hotels & Motels
Lodging Accommodations

Transportation

Courier Services – Air, Ground & Freight
Local Delivery
Marinas
Marine Services & Supplies
Motor Freight Carriers
Moving & Storage Companies
Public Warehousing
Trucking – Local & Long Distance

****Items listed below are only open to those
with approved delegation for travel****

Bus Lines
Ferries
Limousines
Package Tour Operators
Passenger Railways
Railroads
Suburban & Local Commuter Passengers
Taxicabs
Transportation Services
Travel Agencies & Tour Operators

Utilities

Cable Television Services
Computer Network & Information Services
Electric Services
Natural Gas Services
Prepaid Phone Services
Recurring Phone Services
Sanitary Services
Telecommunication Equipment
Telecommunication Services
Telegraph Services
Telephone Services
Water Services

Wholesale Trade

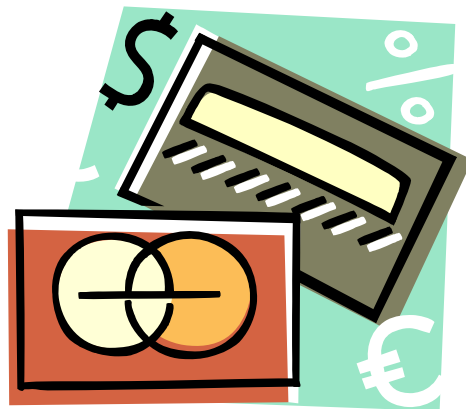
Books, Periodicals & Newspapers
Chemicals & Allied Products
Commercial Equipment
Commercial Footwear
Commercial Uniforms
Computer Equipment
Computer Peripheral Equipment
Construction Materials
Dental Equipment
Drug Proprietary
Druggist Sundries
Durable Goods
Electrical Parts & Equipment
Hardware Equipment & Supplies
Industrial Supplies
Laboratory Equipment
Medical Equipment
Metal Service Centers and Offices
Motor Vehicle Supplies & New Parts
Nondurable Goods
Nursery & Florists Stock & Supply
Office & Commercial Furniture
Ophthalmic Equipment
Paints, Varnishes & Supplies
Petroleum & Petroleum Products
Photographic, Photocopy & Microfilm
Piece Goods, Notions & Other Dry Goods
Plumbing & Heating Equipment
Software
Stationery, Printing & Writing Paper

Retail Stores

Bakeries
Building Materials & Lumber Stores
Candy, Nut & Confectionery Stores
Convenience Stores
Dairy Products Store
Department Stores
Discount Stores
Freezer & Locker Meat Provisioners
Glass, Paint & Wallpaper Stores
Grocery Stores

Retail Stores (continued)

Hardware Stores
Home Supply Warehouse
Lawn & Garden Supply Stores
Markets
Miscellaneous General Merchandise
Specialty Stores
Supermarkets
Variety Stores
Vending Machines
Wholesale Clubs



Automobiles & Vehicles

Aircraft Dealers
Automated Fuel Dispensers
Automobiles & Truck Dealers
Automotive Accessories Stores
Automotive Parts Stores
Automotive Stores
Automotive Tire Stores
Boat Dealers
Camper Dealers
Dealer – Leasing
Dealer – Parts
Dealer – Repairs
Dealer – Sales
Dealer – Service
Farm Equipment Dealers
Miscellaneous Automotive Dealers
Recreational & Utility Trailers
Service Stations
Used Sales Dealers

Clothing Stores

Alterations, Mending, Seamstress & Tailors
Children's & Infants' Wear Stores
Family Clothing Stores
Men's & Boy's Clothing Stores
Men's & Women's Clothing Stores
Miscellaneous Accessory & Apparel Stores
Riding Apparel Stores
Shoe Stores
Sports Apparel Stores
Wig & Toupee Shops
Women's Accessory & Specialty Stores
Women's Ready to Wear Stores

Miscellaneous Stores

Art Dealers & Galleries
Artist Supply Stores
Bicycle Shops – Sales & Service
Book Stores
Camera & Photographic Supply Stores
Campgrounds & Trailer Parks
Card, Gift, Novelty & Souvenir Shops
Catalog Merchants
Caterers (must not also be a restaurant)
Clock, Jewelry, Watch & Silverware Stores
Combination Catalog & Retail Merchants
Computer Software Stores
Continuity & Subscription Merchants
Craft Shops
Direct Marketers
Door-to-Door Sales
Drapery & Window Covering Stores
Drug Stores
Electric Razor Stores – Sales & Service
Electronic Sales
Fabric, Needlework & Sewing Stores
Floor Covering Stores
Florists
Fuel Dealers – Coal, Wood & Petroleum
Game, Toy & Hobby Shops
Home Furnishing Stores
Household Appliance Stores
Leather Goods & Luggage Stores
Miscellaneous & Specialty Retail Stores

Miscellaneous Stores (continued)

Musical Instrument Stores
News Dealers & Newsstands
Office, School Supply & Stationary Stores
Orthopedic Goods – Artificial Limb Stores
Pet Food & Supply Stores
Pet Shops
Pharmacies
Recreational & Sporting Camps
Religious Goods Stores
Rubber Stamp Store
Second Hand Stores
Sporting Goods Stores
Swimming Pools – Sales & Supplies
Tent & Awning Shops
Typewriter Stores – Rental, Sales & Service
Upholstery Stores



Personal Service Providers

Buying & Shopping Clubs & Services
Carpet & Upholstery Cleaning
Cleaning, Garment & Laundry Services
Costume Rental
Dry Cleaners
Formal Wear Rental
Hat Cleaning Shops
Photographic Studios
Shoe Repair Shops
Shoe Shine Parlors
Uniform Rental

Business Services

Advertising Services
Automobile Parking Lots & Garages
Blue Printing & Reproduction Services
Blueprinting & Photocopying Services
Business Services
Cleaning & Maintenance
Commercial Art, Graphics & Photography
Computer Maintenance & Repair Services
Computer Programming
Consulting Services
Data Processing
Detective Agencies
Employment Agencies
Equipment Rental & Leasing Services
Exterminating & Disinfecting Services
Furniture Rental Services
Information Retrieval Services
Janitorial Services
Management Services
Photo Developing Services
Photofinishing Laboratories
Protective Agencies
Public Relations Services
Quick Copy Services
Security Services
Stenographic & Secretarial Support Services
Temporary Help Services
Tool Rental Services
Truck & Utility Trailer Rental
Truck Stop Transactions

Repair Services

Air Conditioning & Refrigeration Repair
Appliance Repair Shops
Automotive Body Repair Shops
Automotive Paint Shops
Automotive Service Shops
Car Washes
Electronic Repair Shops
Reupholster & Furniture Repair Shops
Tire Retreading & Repair Shops
Towing Services
Welding Repair Shops

Amusement & Entertainment

Clubs – membership
Motion Picture & Video Tape Distribution
Recreation Service Not Elsewhere Classified
Video Tape Rental Stores



Professional Services

Architectural & Engineering Services
Charitable & Social Service Organizations
Civic, Fraternal & Social Associations
Colleges & Universities
Correspondence Schools
Dental & Medical Laboratories
Health Practitioners & Medical Services
Hospitals
Junior Colleges
Membership Organizations
Professional Schools
Professional Services Not Classified
Schools & Educational Services
Surveying Services
Testing Laboratories (non-medical)

Government Services

Government Services Not Classified
Postal Services
UK Petrol Stations