

BIWEEKLY PAYROLL SCHEDULE 2010-2011

PAYROLL ID	PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	FLAT RATE REQUEST FORM DUE IN HR	GRAD APPTS DUE#	TEMPORARY TIMESHEETS DUE IN HR SYSTEM ##	PAYROLL LOCKOUT - TIME RECORDS TAKEN BY PAYROLL	PAYDAY	MANUAL CHECK CUTOFF NOON	MANUAL CHECK PAYDAY	HOLIDAYS
20112R01	Jun 12	Jun 25	Jun 11	Jun 14	Jun 30*	Jul 01*	Jul 09	Jul 13	Jul 16	
20112R02	Jun 26	Jul 09	Jun 25	Jun 28	Jul 15	Jul 16	Jul 23	Jul 27	Jul 30	Independence Day Observed Mon, Jul 5
20112R03	Jul 10	Jul 23	Jul 09	Jul 12	Jul 29	Jul 30	Aug 06	Aug 10	Aug 13	
20112R04	Jul 24	Aug 06	Jul 23	Jul 26	Aug 12	Aug 13	Aug 20	Aug 24	Aug 27	
20112R05	Aug 07	Aug 20	Aug 06	Aug 09	Aug 26	Aug 27	Sep 03	Sep 07	Sep 10	
20112R06	Aug 21	Sep 03	Aug 20	Aug 23	Sep 09	Sep 10	Sep 17	Sep 21	Sep 24	
20112R07	Sep 04	Sep 17	Sep 03	Sep 07*	Sep 23	Sep 24	Oct 01	Oct 05	Oct 08	Labor Day Mon, Sept 6
20112R08	Sep 18	Oct 01	Sep 17	Sep 20	Oct 07	Oct 08	Oct 15	Oct 19	Oct 22	
20112R09	Oct 02	Oct 15	Oct 01	Oct 04	Oct 21	Oct 22	Oct 29	Nov 02	Nov 05	
20112R10	Oct 16	Oct 29	Oct 15	Oct 18	Nov 04	Nov 05	Nov 12	Nov 16	Nov 19	
20112R11	Oct 30	Nov 12	Oct 29	Nov 01	Nov 17 @ noon*	Nov 17 @ noon*	Nov 24*	Nov 30	Dec 03	
20112R12	Nov 13	Nov 26	Nov 12	Nov 15	Dec 02	Dec 03	Dec 10	Dec 14	Dec 17	Thanksgiving Nov 25- 26
20112R13	Nov 27	Dec 10	Nov 24*	Nov 29	Dec 15*	Dec 16*	Dec 23*	Pay on 2R14	Jan 07	
20112R14	Dec 11	Dec 24	Dec 10	Dec 13	Jan 04 @ 10 AM*	Jan 04 @ 10 AM*	Jan 07	Jan 11	Jan 14	Winter Break Dec 24- Dec 31
20112R15	Dec 25	Jan 07	Dec 23*	Jan 03*	Jan 12*	Jan 13*	Jan 21	Jan 25	Jan 28	Winter Break Dec 24- Dec 31
20112R16	Jan 08	Jan 21	Jan 07	Jan 10	Jan 27	Jan 28	Feb 04	Feb 08	Feb 11	ML King, Jr. Mon, Jan 17
20112R17	Jan 22	Feb 04	Jan 21	Jan 24	Feb 10	Feb 11	Feb 18	Feb 22	Feb 25	
20112R18	Feb 05	Feb 18	Feb 04	Feb 07	Feb 24	Feb 25	Mar 04	Mar 08	Mar 11	
20112R19	Feb 19	Mar 04	Feb 18	Feb 21	Mar 10	Mar 11	Mar 18	Mar 22	Mar 25	
20112R20	Mar 05	Mar 18	Mar 04	Mar 07	Mar 24	Mar 25	Apr 01	Apr 05	Apr 08	
20112R21	Mar 19	Apr 01	Mar 18	Mar 21	Apr 07	Apr 08	Apr 15	Apr 19	Apr 22	
20112R22	Apr 02	Apr 15	Apr 01	Apr 04	Apr 21	Apr 22	Apr 29	May 03	May 06	
20112R23	Apr 16	Apr 29	Apr 15	Apr 18	May 05	May 06	May 13	May 17	May 20	
20112R24	Apr 30	May 13	Apr 29	May 02	May 19	May 20	May 27	May 31	Jun 03	
20112R25	May 14	May 27	May 13	May 16	Jun 02	Jun 03	Jun 10	Jun 14	Jun 17	Memorial Day Mon, May 30
20112R26	May 28	Jun 10	May 27	May 31*	Jun 16	Jun 17	Jun 24	Jun 28	Jul 01	

To ensure timely insurance enrollment, appointments must be approved by 1st workday of month in which they are effective.

Departments set an earlier internal deadline by which employees must turn in timesheets

*Deviations due to holidays