



This summary of NCAA rules and regulations governing the National Letter of Intent Program is provided from the Compliance Office to help you avoid any action that could result in a violation for your program and the institution. This is not meant to be an all-inclusive summary; any questions should be directed to the compliance office.

Mailing of Financial Aid Offer: An institutional financial aid form may be included in the normal mailing of the NLI, but none of the forms may be signed by the prospect prior to the initial signing date for your sport.

Delivery of Letter of Intent: In person, off-campus delivery of a letter of intent by an institutional staff member shall be prohibited. The letter may be delivered by express mail, courier service, regular mail or fax machine. The NLI may be hand-delivered if the prospect is on campus.

Offer of Aid before signing date: An institution may indicate in writing to a prospect that aid will be offered by the institution prior to the signing date. However, the institution may not permit the prospect to sign a form indicating his/her acceptance of the award prior to the signing date.

Comments Before Signing: Before the signing of a prospect, the institution may comment publicly only to confirm the recruitment of the prospect. The institution may not comment generally about the ability or the contribution that the prospect might make to the team. Further, the institution may not comment on the likelihood of the prospect's signing with the institution.

Announcement of Signing: Publicity released by an institution concerning a prospect's commitment to attend shall only occur after the prospect has signed a National Letter of Intent.

Media Outlets: Announcement of signing shall be released only to those media outlets normally used by the member institution and the educational institutions currently and/or formerly attended by the prospect.

Press Conferences: Institutional press conferences, receptions, dinners and similar meetings held for the purpose of making such an announcement are expressly prohibited. **One-Time Exception:** An institution may make an announcement of the institution's campus for the sole purpose of presenting at one time to the media the names of all prospects who have accepted offers of admissions/Financial aid.

Medical Exam: It is permissible to administer medical examinations at any time to prospects who have signed the National Letter provided the exam occurs during an official visit or the prospects visits at their own expense.

Phone Calls during Signing Date: Institutional staff members may make unlimited telephone calls to a prospect on the initial date for the signing of the National Letter of Intent and during the two days immediately following the initial signing date. **Football Exception:** Football staff members may make unlimited telephone calls to prospects during the period 48 hours before and 48 hours after 7:00 am on the initial signing date.

Phone Calls after a Prospect Signs: The day after a prospect signs, there shall be no limit on the number of telephone calls by the institution with which the prospect has signed.

Contact after a Prospect Signs: The day after a prospect signs a National Letter of Intent, there shall be no limit on the number of contacts by the institution with which the prospect has signed. The following conditions still apply: (a) any *contact at the prospect's educational institution* in football and men's basketball has be confined to the contact period and shall not exceed one visit per week; (b) no contact on- or off-campus shall be made during a dead period; (c) no contact on- or off-campus shall be made with a nonqualifier enrolled in the first year of a two year school; (d) no on- or off-campus contact may be made by a booster; (e) Contact at the site of a prospect's competition shall continue to be governed by the provisions of Bylaw 13.1.7.2.

Evaluation after a Prospect Signs: The day after a prospect signs a National Letter of Intent, there shall be no limit on the number of evaluations by the institution with which the prospect has signed.