

This form is to be completed and submitted to the Compliance Office for approval prior to the purchasing and distributing of Special Achievement Awards to team members. The standard criteria for which you issue these awards to student-athletes should be included. Once approved by the Compliance Office, coaches must still obtain approval from the sport administrator to use funds for these purposes prior to purchasing/ordering awards.

Sport/Department: _____ Name: _____ Date: _____

Name of Award	Description of Award	Criteria	Cost per Award	Approved (Compliance Office)
(ex.) <i>Most Valuable Player</i>	(ex.) <i>Framed Jersey</i>	(ex.) <i>Team Voted</i>	(ex.) <i>\$160</i>	
(ex.) <i>Varsity Letter</i>	(ex.) <i>Jacket</i>	(ex.) <i>Play in at least three conference games/contests.</i>	(ex.) <i>\$80</i>	

NCAA Bylaw 16.1.4 Athletics awards given to individual student-athletes shall be limited to those approved or administered by the member institution, its conference or an approved agency as specified [in the chart below] and shall be limited in value and number. Each of the subsections [of Bylaw 16.1.4] is independent of the others so that it is permissible for an individual student-athlete to receive the awards described in all subsections.

16.1.4.3 Special Achievement Awards Awards may be provided each year to individual student-athletes and teams to recognize special achievements, honors and distinctions, limited in value and number as specified in Figure 16-3.

Allowable Cost Limits (Figure 16-3 from 2009-2010 NCAA Division I Manual)

Type of Award	Maximum Value of Award	# of Times Award May be Received	Permissible Awarding Agencies	Maximum Number of Permissible Awarding Agencies
Special attainments or contribution to team's season (e.g., scholar-athlete, most improved player, most valuable player, most minutes played)	\$175 (cost limit is per award from each agency, one award per agency)	once per category of award per year	Institution	1
Most Valuable Player — Special Event (Recipient must be selected by a recognized organization approved by a member institution or conference.)	\$325	once per event	- Institution - Conference - Organization approved by institution or conference	Unlimited

Please see Figure 16-3, page 211, in the 2009-2010 NCAA Division 1 Manual for a complete list of Special Achievement Awards that may be given by entities other than the institution.