



COMPLIANCE



PRE-OFFICIAL VISIT CHECK-LIST

- _____ ALL Transcripts on file (High School, for freshman, and College, for transfers)
- _____ PSAT/SAT/PACT or ACT scores on file
- _____ Prospect has had test scores sent directly to Clearinghouse (9999)
- _____ Official Visit form submitted to Compliance for approval
(a student may NOT visit until the Compliance Office has approved the visit)
- _____ Prospective Student-Athlete has registered with the Clearinghouse
(<http://www.ncaaclearinghouse.net/ncaa/NCAA/common/index.html>)

REMEMBER:

1. North Carolina State may only pay for one campus visit per prospect
 - a. Multi-sport prospects may not have multiple official visits
 - b. Each prospect may accept 5 official visits but only one per institution
2. Test scores must be submitted directly to the NCAA Clearinghouse (9999)
3. Test scores must be taken on a national testing date under national conditions
 - a. With the exception of state administered ACT (Colorado and Indiana)
4. If more than one prospect is attending an official visit in one weekend, each prospect needs their own approval form and post-visit paperwork
5. North Carolina State University **MAY NOT** offer a prospective student-athlete an official visit unless their transcript and test scores are on file in the Compliance Office
6. You should **keep a copy** of the academic evaluation following an official visit for your records

Once you submit your pre-approval form to Compliance, a copy of the form and a letter to the prospect will be returned through campus mail. This letter, which includes information regarding drug use, graduation rates, academic progress, etc., **MUST** be provided to the prospective student-athlete prior to their arrival on campus, or immediately thereafter.