

Head Coach: This form is to be filled out and submitted to the Compliance Office for approval prior to the purchasing and distributing of participation awards to team members. In accordance with NCAA rules, the cost of each award must not exceed the allowable amounts (noted below) for underclassmen and/or seniors. These awards are separate from any other special achievement, championship, or varsity awards. Once approved by the Compliance Office, coaches must still obtain approval from the sport administrator to use funds for these purposes, prior to purchasing/ordering awards.

Sport/Department: _____ Name: _____ Date: _____

Name of Award	Description of Award	Recipients' Year in School	Cost per Award	Approved (Compliance Office)
(ex.) <i>First-Year Team Member</i>	(ex.) <i>Plaque</i>	(ex.) <i>Freshmen</i>	(ex.) <i>\$15</i>	

NCAA Bylaw 16.1.4 Athletics awards given to individual student-athletes shall be limited to those approved or administered by the member institution, its conference or an approved agency as specified [in the chart below] and shall be limited in value and number. Each of the subsections [of Bylaw 16.1.4] is independent of the others so that it is permissible for an individual student-athlete to receive the awards described in all subsections.

16.1.4.1 Participation Awards Awards for participation in intercollegiate athletics may be presented each year, limited in value and number as specified in Figure 16-1.

Allowable Cost Limits (Figure 16-1 from 2009-2010 NCAA Division I Manual)

Type of Award	Maximum Value of Award	Number of Times Award May be Received	Permissible Awarding Agencies	Maximum Number of Permissible Awarding Agencies
Annual Participation — Underclassmen	\$175	once per year per sport	Institution	1
Annual Participation — Senior	\$325	once per year per sport	Institution	1