



NC State University **THE WOLF REPORT** November 2008



This newsletter is designed to provide coaches information about issues relating to compliance and eligibility. Please contact the Compliance Office Staff with any questions.

NLI Procedures and Reminders

This is just a reminder of our NLI procedures...

1. **Evaluation of Academic Information:** ASPSA must complete a pre-admission evaluation prior to the approval of scholarship request. This is done automatically if a prospect uses an official visit. If a prospect does not come to campus for an official visit, you must send a transcript and test scores to ASPSA for review.
2. **NLI and Athletics Scholarship Agreement:** The Compliance Office will prepare **ALL** NLI's and Athletics Scholarship Agreements. Each sport will submit a Scholarship Request Form for **ALL** prospects signing a scholarship agreement. This form requires the proper full name, address, and date of birth for your prospects and is due a minimum of **one week** prior to the desired mailing date. NLI's and Athletics Scholarship Agreements will not be prepared unless the Scholarship Request Form is completed accurately.
3. **Athletics Director & Financial Aid Director Signatures:** In addition to preparing all NLI's and Athletics Scholarship Agreements, the Compliance Office will obtain these signatures and notify coaches when packets are complete. Coaches **may not** pick packets up directly from the Athletics Director's or Financial Aid office.
4. **Mailing NLI Packet:** Express Mail can be used to send the NLI packet to the prospect. The prospect (and parent/legal guardian) should sign **both** copies of the NLI and Athletics Scholarship Agreement. They should send one copy of the NLI and the yellow & pink copies of the Athletics Scholarship Agreement (prospect keeps white copy) back to you.
5. **Returning the NLI:** The NLI must be signed within 14 days of issuance. NCSU must submit the NLI to the ACC office within 21 days of the final signature. If either of these dates passes, the NLI becomes null and void. If an NLI should become null and void, or invalid for any other reason, NCSU must notify both the student and the ACC in writing within 5 business days. A second NLI may be issued if time permits within the signing period.

Why does a NLI become Null and Void?

- If the prospect does not meet the eligibility and admissions requirements by the opening day of classes for the fall term.
- If the prospect does not attend any institution for at least one academic year, the prospect can request the NLI to be null and void.
- If the signing institution discontinues the prospect's sport (a prospect can sign with another institution for that academic year).
- If eligibility reinstatement by the NCAA student-athlete reinstatement staff is necessary due to NCAA and/or conference recruiting rules violation.
- If an NLI is issued to a "walk-on" or "non-scholarship" student-athlete since an NLI must be sent with a Financial Aid Agreement.
- If a prospect signs a second NLI for the same academic year (the first NLI will be honored and the second would be null and void).
- If the prospect or parent/guardian falsified any part of the NLI and the student shall forfeit the first year of competition at any NLI participating institution.

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Reminders...

Monthly Paperwork:

Compliance paperwork is due on the 10th of each month. This includes phone logs, practice logs, and all official visit paperwork for the previous month.

Official Visits:

Please use the most recent Official Visit forms, available on the Compliance website or in the Compliance Office. Remember, a transcript, test scores, and verification of registration with the Eligibility Center prior must be obtained prior to approval.

