

**PERSONNEL: DECLARATION OF STAFF**

Sport:	Academic Year:
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**PART I: Head and Assistant Coach Roster**

**HEAD COACH:** This form is to be completed by you and provides the Athletics Compliance Office with a complete roster of the coaches that will serve as part of your staff during the indicated academic year. Under NCAA Bylaw 11.1.2.1 it is the responsibility of the head coach to ensure that the program is managed in compliance with NCAA rules. Please identify all head or assistant coaches as defined by NCAA Bylaw 11.01.2 for the given academic year.

**NCAA Bylaw 11.01.2 Coach, Head or Assistant** - A head or assistant coach is any coach who is designated by the institution's athletics department to perform coaching duties and who serves in that capacity on a volunteer or paid basis.

**NCAA Bylaw 11.5.1 Annual Certification Requirement** - Only those coaches who have been certified may contact or evaluate any prospect off campus. Certification must occur on an annual basis.

**NCAA Bylaw 11.7.4 Limitations on Number** - There shall be a limit on the number of coaches who may be employed by an institution and who may contact or evaluate prospects off-campus at any one time in each sport as follows:

- |   |  |                                       |
|---|--|---------------------------------------|
| Baseball - 3 coaches/2 off-campus           | Soccer (Men) - 3 coaches/2 off-campus            | Softball - 3 coaches/2 off-campus     |
| Basketball (Men) - 4 coaches/3 off-campus   | Soccer (Women) - 3 coaches/2 off-campus          | Golf (Men) - 2 coaches/2 off-campus   |
| Basketball (Women) - 4 coaches/3 off-campus | Swimming/Diving (Men) - 3 coaches/2 off-campus   | Golf (Women) - 2 coaches/2 off-campus |
| CC/Track (Men) - 3 coaches/2 off-campus     | Swimming/Diving (Women) - 3 coaches/2 off-campus | Gymnastics - 3 coaches/2 off-campus   |
| CC/Track (Women) - 3 coaches/2 off-campus   | Tennis (Men) - 2 coaches/2 off-campus            | Volleyball - 3 coaches/2 off-campus   |
| Rifle (Mixed) - 2 coaches/2 off-campus      | Tennis (Women) - 2 coaches/2 off-campus          | Wrestling - 3 coaches/2 off-campus    |

Head Coach	Eligible to Recruit Off-Campus?
Assistant Coach	Eligible to Recruit Off-Campus?
Assistant Coach	Eligible to Recruit Off-Campus?
Assistant Coach	Eligible to Recruit Off-Campus?

**PART II: Volunteer Coach**

**HEAD COACH:** This form is to be completed by you and provides the Athletic Compliance Office with the name of the volunteer coach who will serve your program during the indicated academic year. Please note that volunteer coaches are not permitted to recruit off-campus and **MUST COMPLETE A VOLUNTEER COACH AGREEMENT** prior to assuming his or her duties EVERY YEAR. Football, Men's Basketball and Women's Basketball are not permitted to have volunteer coaches.

Volunteer Coach
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**PART III: Other Staff**

**HEAD COACH:** Please list any other individuals, with his/her given position (e.g., Dir. of Ops, Video, Admin. Grad Asst, etc), which will be working with your program in the academic year listed. Please note that all of these individuals are not permitted to recruit off-campus.

Other Staff
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*I herby certify that the above list of coaches includes all coaching staff members that will be a part of my program for the listed academic year. Additionally, I understand that if any changes in coaching staff occur, I must notify the Athletic Compliance Office in writing.*

Signature of Head Coach	Date
Signature of Compliance Office	Date