

NORTH CAROLINA STATE UNIVERSITY
Office of Contracts and Grants
Service Center Use Rate Calculation Form

Form CG-006

PLEASE REFER TO INSTRUCTIONS BEFORE COMPLETING FORM

SERVICE CENTER NAME: _____	<i>Item No.</i> 1-1
BUILDING NAME: _____	1-2
ROOM NUMBER(S): _____	1-3
EFFECTIVE DATE: _____	1-4
PROJECT ID NO: _____	1-5

I. DIRECT COSTS

Salaries & Wages (if additional space is needed, attach separate page)

Employee Name	Position Title	% of Total Effort	Service Center Salary	*Service Center Fringe	ANNUAL COST
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

*Fringe Benefits (See instructions for benefit rates) Total Service Center Salaries: \$ _____ 1-6

Maintenance Contracts Total Service Center Fringes: \$ _____ 1-7

Repairs _____ 1-8

Technical Supplies _____ 1-9

Travel _____ 1-10

Other (list): _____ _____ 1-11

_____ _____ 1-12

TOTAL DIRECT COSTS \$ _____ 1-13

II. FACILITIES & ADMINISTRATIVE COSTS (Indirect Costs)

Equipment Depreciation (Details on Page 2) \$ _____ 1-14

Building Depreciation - [Current Year Building Depreciation x (Sq. Ft occupied /Total Bldg Sq. Ft)] _____ 1-15

Show Calculation Here: _____ 1-16

Physical Plant - Square feet occupied x \$9.21 per square foot _____ 1-17

General Administration - Total direct costs x 4.9% _____ 1-18

Departmental Administration - Total direct costs x 12.5% _____ 1-19

TOTAL FACILITIES & ADMINISTRATIVE COSTS (Indirect Costs) \$ _____ 1-20

TOTAL COSTS (Direct + F&A) \$ _____ 1-21

III. ADJUSTMENTS

OVER / UNDER APPLIED COSTS _____ 1-22

TOTAL ADJUSTED COSTS _____ 1-23

IV. UTILIZATION (Units = _____) Item No. 1-23 _____ 1-24

V. USE RATE (Total Costs/Utilization) \$ _____ 1-25

SUBMITTED BY: _____ 1-26
 Name & Title College or Department Date

APPROVED BY: _____ 1-27
 Name & Title Department Date

APPROVED BY: _____ 1-27
 Name & Title College (if required) Date

RATE APPROVED: _____ 1-28
 Earl N. Pulliam - Director, Office of Contracts and Grants Date